

ANNEXATION

Annexations are processed in accordance with Tualatin Development Code Chapter 32.260, and consistent with Metro Code 3.09 and Oregon law. Property owners may initiate a quasi-judicial annexation

PROCEDURE Property owners may initiate annexation; the application is processed as a Type IV-A review.

PRIOR TO APPLICATION SUBMITTAL

- Attend a Pre-Application Meeting (TDC 32.110)
- Notice and host a Neighborhood/Developer Meeting (TDC 32.120)

Following submittal of the application, the applicant must post a sign on the subject property to provide notice of the pending application.

SUBMITTAL REQUIREMENTS

Please submit all materials in digital media format. Details regarding submittal requirements are listed in TDC 32.140, 33.020(4), and 33.110(4).

GENERAL:

- ☐ Land Use Application form
- ☐ City of Tualatin and Metro fees
- ☐ Annexation packet materials
 - Petition to Annex
 - Legal Description
 - Quarter Section Map with annexation territory redlined
 - Certification of Legal Description and Map Form
 - Certification of Property Ownership Form
 - Certification of Registered Voters Form
 - Property Owner Information Form
 - Measure 37 & 49 Waiver Form

PUBLIC NOTICE:

- ☐ Documentation for Neighborhood Developer Meeting
- ☐ Certification of Sign Posting

APPROVAL CRITERIA

The applicant's plans and narrative must work together to demonstrate that all applicable criteria are met.

- Tualatin Development Code Chapter 33.010
- Metro Code 3.09
- ORS Chapter 222

CERTIFICATION OF SIGN POSTING



The applicant must provide and post a sign pursuant to Tualatin Development Code (TDC 32.150). The block around the word "NOTICE" must remain purple composed of the RGB color values Red 112, Green 48, and Blue 160. A template is available at:

<https://www.tualatinoregon.gov/planning/land-use-application-sign-templates>

NOTE: For larger projects, the Community Development Department may require the posting of additional signs in conspicuous locations.

As the applicant for the _____ project,
I hereby certify that on this day, _____ sign(s) was/were posted on the subject property in
accordance with the requirements of the Tualatin Development Code and the Community Development Division.

Applicant's Name: _____
(Please Print)

Applicant's Signature: _____

Date: _____